

**TOWN OF NEWSTEAD, NEW YORK**  
**NOTICE TO BIDDERS**  
**Repair Work**  
**Newstead Public Library**

Sealed bids for the performance of repairs and/or renovations to the Newstead Public Library located at 33 Main Street, Akron, New York will be received by the Town of Newstead, New York at 11:00 am, local time, on October 7, 2015 at the office of the Town Clerk, Newstead Town Hall, 5 Clarence Center Road, Akron, New York 14001. They will be publicly opened and read aloud at that time.

All bids must be made in full on forms furnished and shall be enclosed in a sealed envelope marked "Repair Work Newstead Public Library" and directed to the attention of the Town Clerk of the Town of Newstead, Newstead Town Hall, 5 Clarence Center Road, Akron, New York 14001.

Each bidder's attention is called to General Municipal Law, which requires a bidder's Certificate of Non-Collusion and Waiver of Immunity. Copies of such certificates are part of the Proposal Form and unless complied with, this bid will not be accepted.

Specifications, Bid Forms and other Contract Documents may be examined at the Office of the Town Clerk of the Town of Newstead, Newstead Town Hall, 5 Clarence Center Road, Akron, New York 14001. Copies of Contract Documents may be obtained at the Office of the Town Clerk of the Town of Newstead.

This work is subject to payment of prevailing wage rates with the wage rate schedule attached as part of the proposal form. No bidder may withdraw their bid before the expiration of 45 calendar days after the actual date of the opening thereof. The Town of Newstead reserves the right to reject any and all bids and waive any informality.

Dawn D. Izydorczak, Town Clerk  
Town of Newstead, New York

**Town of Newstead**  
**Bid Documents**  
**Repair Work**  
**Newstead Public Library**

Name and address of bidder:

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This bid is subject to the following specific did conditions:

Bidders should examine the site and acquaint themselves with the building to best account for delivering and handling of equipment and materials to the site and determining measures required to protect existing work, public and personnel from construction operations. All work shall be conducted in such a manner that the building can carry on ordinary functions and accessibility by the public without interferences. Ingress and egress must be maintained at all times. Any necessary barriers, signs or danger signs must be accounted for by the contractor in the bid.

Work is to be completed within \_\_\_\_\_ days following receipt of notice to proceed from the Town of Newstead.

The written bid submitted must include all necessary material costs and labor to perform the following two categories of work with a separate alternative bid for item 4 under side sidewalk repair.

**Floor Drain Repair**

1. Remove existing floor drains at front entrance (there are two drains in the front and back of front entrance. \_\_\_\_\_.
2. Cut/remove tile (48 square foot times two areas or 96 square feet \_\_\_\_\_.
3. Install new floor mats to match existing mats for full length of entrance \_\_\_\_\_.

**Side Sidewalk Repair**

1. Remove pavers and save on site (50x6 feet) \_\_\_\_\_.
2. Prep stone for 50 x 6 foot area for concrete \_\_\_\_\_.
3. Cut and remove cracked and heaved block \_\_\_\_\_.
4. Place 4 inches of 4000 psi concrete in 50 x 6 foot area  
With the concrete to contain wire mesh and sealer \_\_\_\_\_.
5. Address drain tile to ensure proper drainage \_\_\_\_\_.

Total overall bid for work

\_\_\_\_\_.

Alternate for concrete Side Sidewalk Repair

1. Install heating elements in concrete as specified  
In 4 above (this is in addition to the price as  
Specified in 4 above)

\_\_\_\_\_.

Total overall bid for all work with alternate:

\_\_\_\_\_.

**NON-COLLUSIVE BIDDING CERTIFICATE**  
**(Required b Article 5A of the General Municipal Law)**

By submission of this bid or proposal, the Bidder certifies that: (1) the price in this bid has been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such price with any other bidder or with any competitor, (2) unless otherwise required by law, the price which has been quoted in this bid has not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (3) no attempt has been made or will be made by the Bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

The person signing this bid or proposal certifies that: (a) he has fully informed himself regarding the accuracy of the statements contained in this Certification, and under the penalties being applicable to the Bidder, as well as to the person signing in its behalf; and (b) that attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signatory or this bid or proposal on behalf of the corporate bidder.

Print Name of Individual, Partnership, or Corporation:

\_\_\_\_\_

By: \_\_\_\_\_

(person authorized to sign)

(SEAL)

**CERTIFIED COPY OF RESOLUTION OF  
BOARD OF DIRECTORS**

Name of Corporation: \_\_\_\_\_

RESOLVED that \_\_\_\_\_, \_\_\_\_\_

(person Authorized to Sign)

(Title)

to \_\_\_\_\_

(Name of Corporation)

be authorized to sign and submit the bid or proposal of this corporation for the following:

the foregoing is a true and correct copy of the resolution adopted by

\_\_\_\_\_

(Name of Corporation)

at a meeting of its Board of Directors held on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

By:

Title:

(S E A L)

**The above form must be completed if the Bidder is a Corporation.**

## WAIVER OF IMMUNITY CERTIFICATION

This is to certify that neither the undersigned nor any member, partner, director, or officer of the firm has refused to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning a transaction or contract with the state, any political subdivision thereof, a public authority or with a public department, agency or official of the state or of any political subdivision thereof or of a public authority, when called before a grand jury, head of a state department, temporary state commission, or other state agency, the organized crime task force in the department of law, head of a city department, or other city agency, which is empowered to compel the attendance of witnesses and examine them under oath.

By: \_\_\_\_\_

Signature

\_\_\_\_\_

Typed or Printed Name

Title

\_\_\_\_\_

\_\_\_\_\_

Business Name

\_\_\_\_\_

Business Address

(SEAL - If Bid is by a Corporation)